2.7 HARYANA

2.7.1 Administration: There was no change in the administrative set up during 1978-79. The Department has proposed to the Government to continue the plan schemes which were taken up last year, viz. Administration of Records, Maps and Research facilities, Record Management and Regional Repository, Summary of Records, Compilation of Reference Media and Hand Books, Development of Archival Library, Preservation of Records, Microfilming and Reprography and Oral History Programme etc.

2.7.2 Budget: During 1978-79, a sum of Rs.1,04,000 was spent out of a non-plan budget provision of Rs.1,09,000 and a sum of Rs.2,25,000 was spent on the plan side from a budget provision of Rs.3,58,000. For 1979-80 a provision of Rs.1,11,000 has been made on non-plan side and Rs. 4,00,000 on the plan side.

2.7.3 Building: The Archives is located in a rented building.

2.7.4 Record Management: The records pertaining the Haryana Civil Secretariat Education Department and Housing Department for 1971-75 were examined. 0.12 per cent papers were marked for retention and 99.88 per cent for weeding. Paragraph 52 of the Punjab Civil Secretariat Instructions is followed while reviewing papers.

2.7.5 Research and Reference: 16 research scholars availed themselves of research facilities in the State Archives and 250 files and 200 books were requisitioned by them.

2.7.6 Reference Media: Subject List of 12,000 files pertaining to Hissar Division and Principal matters of 1855-99 has been prepared.

2.7.7 Preservation of Records: 120 bundles of Hissar Division records were flattened and 100 books, 100 proceedings volumes and 10 registers were bound.

2.7.8 Photo Duplication: The Department proposes to acquire a microfilm camera during the current year.

2.7.9 Library: 5540 books were acquired. Besides, a sum of Rs.14,000 was sanctioned for the development of departmental library.

2.7.10 Other Important Activities: (i) The Department recorded evidences of 55 freedom fighters and collected bio-data of 126 INA personnel of Haryana; (ii) In connection with the celebrations of 'Archives Week', an exhibition of documents was organised at Jind, Bhiwani, Narnaul and Faridabad from 7th to 13th August,1978. The department also participated in the exhibition organised on the occasion of the 46th Session of the Indian Historical Records Commission at Aurangabad; (iii) Radio talk on Archives by the Deputy Director of Archives was broadcast on 10th August,1978.